



**Maynard High School
1 Tiger Drive
Maynard, MA 01754**

Pamela Gray-Bennett, Director
NEASC
209 Burlington Road, Suite 201
Bedford, MA 01730-1433

Dear Dr. Gray-Bennett;

In accordance with your request of July 8, 2008, I am providing you with a Special Progress Report in response to the Commission's highlighted recommendations in the area of facilities and mission statement review.

Response to Facilities Recommendations:

- District has been approved to move to the Feasibility Study stage by the Massachusetts School Building Authority (MSBA).
- The Feasibility Study approved at May town meeting. An override vote for an additional \$300,000 for funding was passed overwhelmingly in December 2008.
- District Facilities Committee currently undertaking the process to hire an Owner's Project Manager (OPM) as the first step in the Feasibility Study process as specified by the MSBA.
- Additional repairs/upgrades undertaken at Maynard High School
 - HVAC upgrade in main office and WAVM (school tv/radio station)
 - Building circulator pumps replaced/repared
 - Front door security system and closed-circuit camera installed.
 - Clean Harbors has completed academic chemical storage consultation and clean-up.
 - Eight Smartboards installed and 10 faculty members trained.
 - Bleachers in gymnasium have been examined and deemed safe by local authorities.
 - Replaced the air compressor in boiler room to improve building HVAC controller.
 - Locker rooms are bleach-sprayed on a regular basis.
 - Blinds to increase privacy in guidance "fishbowl" area are on order.

Mission Statement Process Update

As you may be aware, I took on the position of Maynard High School in July of 2008. As a new principal to the building, I felt it necessary that I come to understand the culture,

values, and community of Maynard High School prior to beginning the work with faculty and staff to review and revise (if necessary) the mission statement and the academic expectations of the school. The process of this work did start in early December of 2008 and is expected to conclude in mid-November of 2009. Below please find the steps that we are undertaking to review and revise these documents. Upon completion of this process the updated documents will be sent to you for your review.

- Establishment of a professional learning community group to meet regularly to review our goals for our graduates – i.e. what will a Maynard High School graduate “look like” if we have met our goals. This work was framed by the work presented at the New England Higher Education conference on 21st Century Skills (December 2009 – February 2009).
- The work of this group to be presented to the entire staff in March 2009. In addition, during professional development day in March, faculty and staff work to identify the shared beliefs and core values of the Maynard High School community.
- Current mission statement to be reviewed in light of this work by Instructional Leadership Team (made up of lead teachers in each discipline and principal) and School Council (made up of administrator, parent, student, teacher, and community members) in April 2009 – May 2009.
- Team of teachers and administrators to attend CPSS/NEASC conference in May 2009.
- Draft of mission statement to be reviewed at faculty meeting, instructional leadership team meeting, and school council – June 2009.
- Approve/revise then approve mission statement in September 2009 faculty meeting and school council meeting.
- Begin review of current academic/social/civic expectations in light of new/revised mission statement. October 2009.
- During ½ day professional learning community time committees will develop any revisions necessary October – November 2009.
- Drafts of committee work to faculty/school council December 2009.
- Approval of expectations December 2009.

Results of review of specific indicators in the standards on which Maynard High School needs to take action in preparation for the 2012”

- Continue to focus on indicator 3 in the Curriculum standard regarding the use of school-wide rubric for assessment.
- Continue to focus on Indicator 2 in Instruction regarding the use of personalization and differentiated instruction.
- Continue to focus on Indicators 5 and 6 in the Assessment standard regarding the use of varied formative and summative assessments and the use of looking at student work and other data to inform teaching and learning.

Should you have any follow-up questions on this report, please let me know.

Laura S. Chesson, M. Ed.
Principal, Maynard High School